

City of Othello  
Regular Council Meeting  
May 22, 2017

**CALL TO ORDER:**

Mayor Shawn Logan called the meeting to order at 6:30 p.m. and led a silent invocation and the Pledge of Allegiance.

**Present:** Mayor Shawn Logan; Councilmembers: Eugene Bain, Corey Everett, Angel Garza, Larry McCourtie, Mark Snyder and John Lallas.

**Also Present:** City Administrator Wade Farris; Department Heads: Public Works Director Terry Clements, Police Chief Phil Schenck, City Clerk Debbie Kudrna, Finance Officer Spencer Williams and City Attorney Kelly Konkright.

**Absent Was:** Councilmember Genna Dorow.

Council carried a motion to approve the absence of Councilmember Dorow. M/S Garza/Bain.

**CITIZEN INPUT**

There was none.

**APPROVAL OF AGENDA**

City Administrator asked that agenda item 4.2 –“14<sup>th</sup> Avenue Change Orders” be removed from the agenda. Council carried a motion to approve the removal of 4.2 from the agenda. M/S McCourtie/Everett.

Council carried a motion to approve the amended agenda. M/S Everett/MCCourtie.

**CONSENT AGENDA:**

- a. Approval of City Council Minutes of May 8, 2017
- b. Approval of Accounts Payable Checks
- c. Set Public Hearing on the 6 Year STIP Plan for June 5, 2017
- d. Set Public Hearing on the Development Agreement for Sagestone 8 for June 5, 2017
- e. Set Public Hearing on the Updated Public Records Copy Fees Policy for June 12, 2017

Accounts Payable was audited and certified by the Auditing Officer, as required by RCW 42.24.080; and those expense reimbursement claims certified and as required by RCW 42.24.090, have been recorded on a listing that has been reviewed by the Council audit committee and is available to the Council.

Accounts Payable Check No. 48127 to No. 48180 in the amount of \$183,210.57.

Accounts Payable Check No. 5382 to No. 5391 in the amount of \$2,701.53.

Council carried a motion to approve the Consent Agenda, as presented. M/S Lallas/Everett.

**ROAD RATING CONSULTANT AGREEMENT – AMENDMENT TO CONTRACT WITH VARELA & ASSOCIATES, INC.**

City Engineer Kurt Holland reported that the Transportation Investment Board (TIB) is the primary funding source for urban community pavement projects. Half of TIB funding scoring criteria is an engineer's Pavement Condition Rating (PCR) for roads. Varela has a crew of two employees and a vehicle to perform the PCR for a portion of Othello's streets. This will be completed in time for the TIB funding application process and they will finish the rest of the PCR later in the summer.

The engineering agreement includes the following tasks:

- Collection of all City street pavement conditions with recording of the four recommended distresses: transvers, longitudinal, alligator and patching.
- Calculation of pavement condition scores.
- GIS mapping of the city streets and attributes.
- Project summary.

- Updating the 6-Year Transportation Plan.

Mr. Holland advised that this has been reviewed with the council street committee. There was a discussion about the process for evaluation of the streets and the condition of Lee Road. Mr. Holland mentioned that the City codes provide that some of the industries participate in the cost of repair of a portion of Lee Road. The engineering cost proposed by Varela & Associates is \$35,962.

Council carried a motion to approve Amendment No. 2017-001 to the agreement with Varela & Associates, Inc. M/S Snyder/Lallas.

Finance Officer Spencer Williams suggested that this project be paid with TBD funding. He explained that we have budgeted \$234,000 in the TBD line item. City Administrator Wade Farris explained that this evaluation is necessary to create a priority plan of the street work that needs to be done.

#### **T-33 AIRPLANE REFURBISHING CONTRACT**

City Administrator Wade Farris presented a contract to refurbish the T-33. He has discussed some of the questions brought up at the last meeting and he was advised by Straube Aviation that the quoted 20 hours are only for body and corrosion work. They expect this project to take between three to four weeks to complete with a crew of 2-3, working 6 days per week, starting in June. The representative from Straube Aviation advised that it's rare that they need to charge more than their quote.

Council carried a motion to approve the contract with Straube Aviation to refurbish the T-33 aircraft in the amount of \$32,200. M/S Everett/Garza.

It was noted that the Othello Rotary Club will pay up to \$15,000 to help refurbish our T-33 Aircraft with the City providing the remainder of the cost.

#### **SKYHAWKS SPORTS CAMP**

Parks and Recreation Coordinator Amy Hurlbut explained that the Skyhawks sports camps are an opportunity for our local youth to stay active in the summer. Skyhawks will plan, organize and oversee the summer sports program in Lions Park. She stated that the registration process will be directly through Skyhawk and then they will pay the City 10% commission of the registration fees. They have five sessions scheduled for the summer, June through August. Skyhawk's has prepared the sports camps flyer for each elementary school classrooms. City Attorney Konkright mentioned there is not an agreement to sign between Skyhawks and the City and he recommended that we have an appropriate indemnification agreement from Skyhawks. Ms. Hurlbut advised that we have an insurance certificate with the City listed as additional insured. She has also signed an intent to participate form with Skyhawks. They also have a toddler's program for children ages 1-5 years old and she will be finding out if that program can be available this summer. She will advertise the sports camps on the City's website and Facebook page.

#### **SEAHAWKS 12 TOUR STOP IN OTHELLO**

Parks and Recreation Coordinator Amy Hurlbut reported that the Seahawks 12 tour bus will include Seahawks players, Sea Gals, Blue Thunder, Blitz and staff to engage fans in different areas of the state. They have asked to have a 12 Flag Raising in Othello on June 18, 2017. She reviewed the Seahawks 12 tour schedule, estimating to be in Othello one hour. She suggested that this be held in Lions Park and staff will contact Evergreen Implement and request use of the stage. The Seahawks staff will contact local newspapers and advertising and we will promote this event on the city's Facebook and the website.

Ms. Hurlbut stated that in order to make this event as successful as possible, staff requests that the fees, facility use agreements, and resolution requirements are waived.

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Council carried a motion to waive the fees, facility use agreement, and resolution requirements for the Seahawks 12 Tour in Othello. M/S Everett/Garza.

**RESOLUTION AND FACILITY USE AGREEMENT WITH COLUMBIA BASIN HEALTH ASSOCIATION FOR HEALTH FAIR**

Parks and Recreation Coordinator Amy Hurlbut explained that the Columbia Basin Health Association (CBHA) community health fair provides information on a variety of health related topics. The health fair is scheduled for August 5, 2017 to be held in Lions Park. The Othello Community Health Fair will bring together many local community resources available in Othello and Adams County.

Ms. Hurlbut stated that CBHA will incur a \$200 Special Event fee for use of Lions Park, due to the estimated attendance of 150-500 people.

Council carried a motion to approve the Resolution authorizing use of city property for the Othello Community Health Fair. M/S Bain/Everett. This shall be known as Resolution #2017-07.

**RESOLUTION AND FACILITY USE AGREEMENT WITH GREATER OTHELLO CHAMBER OF COMMERCE FOR 4<sup>TH</sup> OF JULY EVENT**

Parks and Recreation Coordinator Amy Hurlbut advised that the Othello Chamber of Commerce is preparing for their annual 4<sup>th</sup> of July Event in Lions Park. Preliminary plans include a fun run, Rotary breakfast, parade, children's games/activities, various entertainment acts, a soccer tournament and the fireworks show. Food, merchandise, game vendors and local organizations performing will be in the park that day. The Police Explorers will provide a command central booth and will walk throughout the park during the day.

Council carried a motion to approve the Resolution authorizing the use of Lions Park by the Greater Othello Chamber of Commerce for the 4<sup>th</sup> of July Event. M/S Snyder/Lallas. This shall be known as Resolution #2017-08.

**RESOLUTION AND FACILITY USE AGREEMENT WITH GREATER OTHELLO CHAMBER OF COMMERCE FOR FARMER'S MARKET**

Parks and Recreation Coordinator Amy Hurlbut reported that the Othello Chamber of Commerce wants to continue to manage the Farmer's Market and host a Business Expo. They requested to use a dedicated portion of Pioneer Park every Saturday from 7:00 a.m. to 1:00 p.m., July 8, 2017 through October 28, 2017. The Business Expo will be held in the park and is available for chamber members.

It was noted that there may be conflict in the park for the first week of the airplane refurbishing.

Council carried a motion to approve the Facility Use Agreement between the City of Othello and the Greater Othello Chamber of Commerce for use of Pioneer Park to operate the 2017 Farmer's Market. M/S Bain/Everett. This shall be known as Resolution #2017-09.

**ORDINANCE TO CREATE OMC 2.41 TITLED "RECOGNITION FOR PROMINENT CIVIC LEADERS"**

City Clerk Debbie Kudrna presented an ordinance that would provide authorization for the City to pay the expenses to purchase cards, flowers or certificates for past and current mayors, past and current councilmembers and prominent civic leaders. She advised that MRSC recommended it would be best for the Council to adopt this policy by a resolution or ordinance.

She advised that the maximum cost is set at \$100 per purchase, which is the same as the cost for employee recognitions, as provided in OMC 2.40. City Attorney Konkright has reviewed the ordinance. She also requested an annual budget of \$200 - \$300.

Council carried a motion to adopt the Ordinance Creating OMC Chapter 2.41 titled "Recognition of Prominent Civic Leaders". M/S McCourtie/Snyder. This shall be known as Ordinance No. 1494.

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**UNFINISHED BUSINESS**

There was none.

**NEW BUSINESS**

Mayor Logan made the following announcements:

- The annual Lions auction is scheduled for June 13<sup>th</sup> and will be held at the Senior Center.
- The AWC annual conference is scheduled for June 20-23.
- An open house for the retiring City Clerk will be held at City Hall on June 23<sup>rd</sup> from 1 p.m. – 3 p.m.

**ADJOURNMENT**

With no further items to discuss, Mayor Logan adjourned the Council meeting at 7:15 p.m.

By: \_\_\_\_\_  
SHAWN LOGAN, Mayor

ATTEST:

By: \_\_\_\_\_  
DEBBIE KUDRNA, City Clerk